



Enrolment Policy

At St Mary's all will be included, nurtured, faith filled, respected and inspired to reach their full potential.

Catholic education is intrinsic to the mission of the Church. It is one means by which the Church fulfils its role in assisting people to discover and embrace the fullness of life in Christ. Catholic schools offer a broad, comprehensive curriculum imbued with an authentic Catholic understanding of Christ and his teaching, as well as a lived appreciation of membership of the Catholic Church.

Parents and guardians, as the first educators of their children, enter into a partnership with the Catholic school to promote and support their child's education. Parents and guardians must assume a responsibility for maintaining this partnership by supporting the school in furthering the spiritual and academic life of their children.

In order for a Student to be considered for a place at a Catholic School an Application for Enrolment must first be submitted by the Parent/Guardian of the child to the individual Catholic School. The information required in respect to this application is limited to the following; -

1. Names and addresses of the child and parents/guardians; telephone numbers (home, work, mobile) of parents/guardians;
2. The date of birth of the child (including the provision of a birth certificate);
3. The Immunisation history of the Child (to meet the requirements of the Victorian Registration and Qualifications Authority (VRQA));
4. The Religious denomination of the Student including whether the Student has been baptised Catholic;

Following the provision of an application the School shall consider the application in line with the following order of priority;-

- a) The capacity of the School to accept students;
- b) Whether a sibling of the child is currently a student of the school;
- c) Catholic children who are residents of the parish
- d) Catholic children who do not reside in the parish but are recognised as parishioners by the parish priest
- e) Catholic children from other parishes (for pastoral reasons)
- f) children from non-Catholic Eastern churches who reside in the parish
- g) children from non-Catholic Eastern churches who reside outside the parish
- h) other Christian children who reside in the parish
- i) other Christian children who reside outside the parish
- j) non-Christian children who reside in the parish
- k) non-Christian children who reside outside the parish.

The School shall notify the parents/guardians as to whether the application for Enrolment has been accepted or declined. For those children whose application has been accepted the School shall provide the Enrolment Terms and Conditions to the parents/guardians and a request for further information to facilitate completion of enrolment.